

**Gary Byker Memorial Library of Hudsonville**

Library Advisory Board Meeting

April 20, 2022

**MINUTES**

**Call to order**

The meeting was called to order by Don Van Doeselaar at 7:02 pm. Those present were Ali Bendert, John Blom, Laura Fox, Phil Leerar, Don Van Doeselaar, Don Williams, and Melissa Huisman.

**Board Minutes**

*--Jan 18, 2022*

A motion was made by Leerar and supported by Blom to approve the minutes from the Jan 18, 2022 meeting. The motion carried.

**Financial Reports**

*--City reports*

The City Expenditure/Revenue Reports for the library were reviewed.

**Communications**

The January Director's report, as well as the FY statistics through December were reviewed.

**Policy Review**

The circulation policy was reviewed and updated – most notably to remove wording that dealt with overdue fines. A motion was made by Fox and supported by Leerar to pass the policy as revised with the exception of keeping the first eleven words under Patron Responsibility, F: "Patron agrees to return all borrowed items by the due date." Motion passed.

**New Business**

*--Ad-Hoc Committee*

A summary of the Community Center/Library Ad-hoc Committee's meeting was given and the survey questions were reviewed. A suggestion was made to put question 16 before question 15, and to reword question 17 to possibly replace question 15 entirely. Huisman was directed to inform the City Manager regarding this.

**Endowment**

*--Excess FY funds*

The latest information on our two funds with the Holland Zeeland Community Foundation were reviewed. A motion was made by Fox and supported by Leerar with the intent to move any unused FY 271 funds (that are not necessary to keep the Library Fund Balance at 15%) to the Hudsonville Library/Community Center Building Campaign Fund. Huisman will get with the City Treasurer to verify the necessary wording.

**Added New Business**

Huisman had been asked by the Georgetown Library whether they could allow Hudsonville patrons to pick up their holds at the Georgetown Library and vice versa. A discussion ensued and Huisman has been directed to investigate traffic patterns before making any decisions.

**Next Meeting**

Our next meeting date will be Tuesday, July 19 at 7 pm.

**Adjournment**

Around 8:15 pm, a motion was made by Aukeman and supported by Leerar to adjourn the meeting. The motion carried. MH 4/20/22